

**Minutes of the REGULAR MEETING of the Board of Directors  
RIVER ROAD PARK and RECREATION DISTRICT  
1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE: Wednesday, September 21, 2022**

**BOARD MEMBERS PRESENT:**

Sharon Purdy, Jim Wienecke, Curt Kendall

**ABSENT:** Steve Norris, Dennis Durfee – retired from board.

**STAFF:**

Bob Houston, Cindy Wade, Steve Camerer, Molly Breedlove

**PUBLIC:** Barbara Butzer via Zoom.

**CALL TO ORDER:**

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman Jim Wienecke at 6:00 pm.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the Agenda made by Curt Kendall, seconded by Sharon Purdy

**ITEM 2 CITIZENS COMMENTS**

Barbara Butzer introduced herself. She is new to the area and wants to find out more about our district and be involved.

**ITEM 3 PRESENTATIONS**

**3A.** Molly Breedlove was introduced as our new District Secretary

**Superintendent's Report:**

**3B. Current Treasury Report**

\$1,352,040	for September 2022, compared to 5 past years
\$843,373	September 2021
\$643,260	September 2020
\$327,240	September 2019
\$274,962	September 2018

Bob spoke on all the following topics.

Review of the General Fund Report

Administration Update

**Aquatics** - Pool did very well this summer and was overall a very successful season. There were 467 students signed up for swim lessons, 384 patrons for water ex classes, 18 kids currently on swim team (increased from 12 last session). We are working with NE to submit a contract for the high school swim team to start in November.

**Personnel Updates** – Maintenance is down by 3 employees due to injuries. Two were on the job and one was not. Maintenance just hired two new employees. One does cleaning at Gym NW, the other has a lot of potential to fill in everywhere.

**Monthly Reconciliation Updates/New CPA Firm** – ISLER CPA has been amazing. In July, we had \$52,000 in checks/EFTs that hadn't been cleared through our bank account. Kelly (CPA) has brought that number down to \$44,000. We have been able to clear many of the outstanding debts just by going through the statements thoroughly and double checking. In the last month, we were able to clear another \$15,000 off that list. Steve Norris has been very helpful with this.

**Grant Updates** - \$25,000 grant to replace the parking lot at the Annex. Will likely happen in 2023-2024.

Lane county did not fund us anything for our HVAC system. We were able to fund the unit at the gymnastics center under one of our summer camp grants. We were able to purchase the HVAC unit for two rooms here at the center to replace the steam unit with our general fund.

SDAO Safety and Security Grant – We will apply this year to replace the fence and doors around the back of the pool area.

**Maintenance Updates** – Steve updated us on details of the HVAC systems (heating, cooling, filtering). Alpine is the contractor for these installs. Parking lots were painted this summer – saved about \$14,000 by doing it ourselves. All fire/sprinkler systems were inspected and passed. Pool was repainted during annual shutdown. Lots of regrouting in hot tubs, bathrooms/showers, sanded benches, chemical feeds were maintained, ductwork was cleaned out, large boiler was cleaned, etc. No immediate concerns on the pool side.

**ITEM 4 CONSENT AGENDA**

**4A.** Approval of Consent Agenda to ratify: July 20, 2022 minutes and July expenditures.  
Small typo to be fixed changing the word grant to grant.  
Motion to approve made by Sharon Purdy, seconded by Curt Kendall

**ITEM 6 NEW BUSINESS**

**6A.** Election of Officer for Vice-Chair  
Sharon Purdy nominated Curt Kendall  
Motion to approve made by Sharon Purdy, seconded by Jim Wienecke.

**ITEM 7 Approvals:**

**7A.** Motion to approve changes to Superintendents Contract made by Sharon Purdy, seconded by Curt Kendall.  
**7B.** Motion to approve new board member to open board position made by Jim Wienecke, seconded by Curt Kendall.  
We welcome Michael Lambros to the Board.

**ITEM 8 DATE FOR NEXT BOARD MEETING**

Wednesday, October 19, 2022, at 6pm.

**ITEM 9 ADJOURNMENT TIME:** 7:01 pm

MINUTES APPROVED ON \_\_\_\_\_, 2022.

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Board Chairman Wienecke