

**Minutes of the REGULAR MEETING of the Board of Directors**

**RIVER ROAD PARK and RECREATION DISTRICT**

**1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE: Wednesday, October. 16, 2024**

**BOARD MEMBERS PRESENT:** Jim Wienecke, Sharon Purdy, Michael Lambros, Bob Blanchard, Curt Kendall

**ABSENT:**

**STAFF:** Jana Weaver, Molly Breedlove

**PUBLIC:** Craig Gibbons, Robin Avidan

**CALL TO ORDER**

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman, Jim Wienecke at 6:00pm.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the agenda made by Curt Kendall and seconded by Sharon Purdy. Passed 5:0

**ITEM 2 CITIZENS COMMENTS**

None

**ITEM 3 PRESENTATIONS**

**3A. Superintendent's Report:**

**General Fund Report Update**

During the superintendent's review of the General Fund report, it was noted that some new line items appeared with all zeros across the board. Jana explained that this issue occurred because the corresponding codes were not displaying correctly in previous reports. The problem has now been resolved, and these line items will be shown correctly in future reports.

**September Check Reconciliation**

The September check reconciliation was reviewed, with no discrepancies or irregularities noted. While the report initially indicated that check #2121 was missing, Jana and Cindy were able to locate it successfully as it had been voided. Jana will be conducting further review and follow-up regarding checks #2124 and #2125.

**September Treasury Report**

The September treasury report was presented, showing a total of \$7,843.19 earned in interest for the month. Jana noted that the Board can expect to see more active transactions in the upcoming months of November and December, reflecting the typical year-end financial activity.

### **3B. Presentations:**

#### **Cost Recovery Workshop**

A cost recovery workshop has been implemented designed to help each department gain a clearer understanding of their financial performance. By considering factors such as instructor pay and equipment purchases for all activities, the workshop will provide insight into which programs are generating revenue and which areas may be operating at a loss. This analysis will enable departments to make more informed financial decisions moving forward.

#### **Upcoming Events**

The following events are scheduled for October:

- Pumpkin Plunge Swim Meet – Sunday, October 13th, 8:00 AM – 4:00 PM
- Bridge Tournament – Friday, October 18th, 12:30 PM – 4:00 PM
- Howl-o-ween Haunt – Friday, October 25th, 6:00 PM – 8:00 PM
- Pumpkin Dunkin’ – Saturday, October 26th, 1:30 PM – 2:30 PM

#### **Extended Travel Trip: Roaming Coastal Maine**

Katrina recently led a group on the extended travel trip, "Roaming Coastal Maine," from September 29th to October 5th, 2024. The trip was a great success, with participants thoroughly enjoying the experience and the scenic coastal destinations.

#### **Comcast Bill Negotiation**

Kennedy successfully contacted Comcast’s loyalty program and was able to negotiate a reduction in our bill, resulting in savings of \$260 monthly. Additionally, we have secured a higher-speed internet connection with improved reliability, providing better value for the organization.

#### **ITEM 4 CONSENT AGENDA**

**4A.** A motion to approve the meeting minutes and expenditures from September 2024, was made by Michael Lambros and seconded by Bob Blanchard. Passed 5:0

#### **ITEM 5 UNFINISHED BUSINESS**

**5A.** None

#### **ITEM 6 NEW BUSINESS**

##### **6A. Upcoming Meeting with Sergeant Tim Wallace**

At the upcoming Board meeting on November 20th, 2024, Sergeant Tim Wallace of the Lane County Sheriff's Office will be in attendance. Jana has already fielded some initial questions from the Board and encouraged members to consider additional topics or concerns they would like to see addressed during the meeting.

##### **6B. River Road Community Organization Workshop on Annexation**

The River Road Community Organization recently held a workshop on annexation, providing an overview of what annexation entails and outlining the associated processes. To further engage the community, they will be hosting an additional virtual workshop on Wednesday, October 30th. Jana encouraged the Board members to attend this session for a deeper understanding of the topic.

**6C. Board Appreciation for Dale W. and Vickie B.**

The Board expressed a desire to show appreciation for the contributions of Dale W. (former Superintendent) and Vickie B. (former Administration Director). Suggestions for commemorative gestures include a bench, a sign, or a shelter dedication. Board members were encouraged to brainstorm additional ideas to honor their service and impact on the community.

**ITEM 7 BOARD COMMENTS**

7A. None

**ITEM 8 DATE FOR NEXT BOARD MEETING**

Wednesday, November 20, 2024, at 6pm.

**ITEM 9 ADJOURNMENT 6:41 pm**

MINUTES APPROVED ON \_\_\_\_\_, 2024.

\_\_\_\_\_

Board Chairman Wienecke

Recorded by Molly Breedlove