

**Minutes of the REGULAR MEETING of the Board of Directors
RIVER ROAD PARK and RECREATION DISTRICT
1400 Lake Drive, Eugene OR., 97404**

MEETING DATE: Wednesday, November 16th, 2022

BOARD PRESENT: Jim Wienecke, Curt Kendall, Steve Norris, Sharon Purdy, and Michael Lambros

ABSENT: None

STAFF: Bob Houston, Molly Breedlove, Renee Duncan, Various Water Exercise Instructors

PUBLIC:

Robin Avidan, Tom Mitchell, Ryan Postma

CALL TO ORDER:

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman Jim Wienecke at 6pm.

ITEM 1 APPROVAL OF THE AGENDA

Motion to approve the agenda made by Curt Kendall, seconded by Michael Lambros. Motion carried.

ITEM 2 CITIZENS COMMENTS

Robin Avidan, a frequent water exercise participant, is seeking clarification on the district being closed on observed holidays.

ITEM 3 PRESENTATIONS

Superintendent's Report:

Current treasury Report \$1,298,932 For November 2022, Compared to last 5 years

\$ 930,593	November 2021
\$ 466,420	November 2020
\$ 199,043	November 2019
\$ 105,531	November 2018

Review General Fund Report

Administration Update (Bob)

Program/Guide Update

- The new Winter 2023 program will be out December 13th

New State Family Medical Leave Act

- The district has been looking into new paid medical/family leave to help more people in need. % Based on the number of employees and the number of hours they work.

Maintenance Updates

- Two of the main windows in the pool lobby have been replaced after 22 years.
- The second HVAC unit at the gymnastics center has been installed. Waiting for City to approve the inspection.

USA Swimming Grant

- A Grant has been submitted through USAA that will focus on adaptive swim lessons for special needs students. Renee Duncan has been working with JAAR to get certified instructors with experience. The goal is to have a small portion of the program running by January 2023.

Water Exercise and Fitness Class Update (Renee and Staff)

- Renee Introduced the Water Exercise Instructors present for the meeting.
- Summer of 2020, we serviced 312 people. Summer of 2022, we serviced 525 people, and added 6 early morning classes.

Aquatic Staffing:

1 year ago: 23 staff (Lifeguard)	12 staff (Water Ex)	7 Staff (Lesson Instructor)
Now: 41 staff	19 Staff	14 Staff

ITEM 4 CONSENT AGENDA

4A. Approval of the Consent Agenda to ratify the minutes and expenditures for the month of October 2022.

Motion to approve made by Steve Norris, seconded by Michael Lambros, motion carried.

ITEM 5 UNFINISHED BUSINESS

5A. None

ITEM 6 NEW BUSINESS

6A. 2021-2022 Audit

Approval of action plan submittal

- Add: A board member has been assigned to review bank reconciliation
- The register guard no longer posts public meeting notices. We will post notices on our website.
- Concerns were raised regarding the urgency for Board approval of an Action Plan without ample time for a complete audit report review. It was agreed a meeting with the auditor and bookkeeper would be held to review the audit report. Amending the action plan to recognize steps the Board had taken to address deficiencies in the prior year was also agreed to.

Motion to approve made by Steve Norris, seconded by Michael Lambros, motion carried.

ITEM 7 BOARD COMMENTS

7A. Curt Kendall was able to speak to members of the surrounding neighborhoods to get community input on how the park should handle vandalism in the future. Many members of the community agreed more lighting and cameras would help deter crime in the area.

- Dialog between the public and board members was made.

ITEM 8 DATE FOR NEXT BOARD MEETING

Wednesday, January 18th, 2023, at 6pm.

ITEM 9 ADJOURNMENT

The meeting adjourned at 7:24 pm.

MINUTES APPROVED ON _____, 2023.

Board Chairman Wienecke

Recorded by Molly Breedlove

